

Webinar on

Practical Technical Writing Techniques

Learning Objectives

- Basics of Technical Writing Best Practices*
- General Requirements for Reports and SOPs*
- General Requirements for Handwritten Notes*
- Best Practices General Requirements*
- Best Practices for Violations*
- Best Practices for Corrections*
- Best Practices the Treatment of Numbers*
- Best Practices for Reference to Source Materials*



This webinar would provide tools that can be implemented and used after this event. These include practical tools.

PRESENTED BY:

After obtaining a B.S. and an M.S. in Chemistry from Tuskegee University, Robert Peoples joined the pharmaceutical industry as a Research Chemist with a concentration in analytical chemistry at Wyeth/Lederle.

On-Demand Webinar

Duration : 60 Minutes

Price: \$200

Webinar Description

This webinar addresses the best practices for creating Technical Reports, user manuals, guidelines, handbooks, proposals, specifications and emails collectively known as Technical Documents. The webinar also addresses Planning the Technical Documents, the creation of a Documentation Plan, the Number of Documents, Scheduling Documents and the Status of the Technical Documents created. The webinar also provides insight into the General Requirements of Technical Documents including the handling of raw data and source materials as well as the use of handwritten notes. The webinar includes corrections to Technical Documents and violations of Good Documentation Practices.

Hands-on training is absolutely necessary to master practical Technical Writing Techniques. There are strategies that can be applied such that this training is not overwhelming. Techniques of Technical Writing include the use of global English, ignoring word count and the use of graphics. The purpose of this webinar is to ensure that Technical Writers learn general guidelines for the creation and maintenance of documents in order to ensure consistency between documents created by various functional groups within organizations.



Who Should Attend ?

IT Personnel

Scientific Personnel

Human Resources

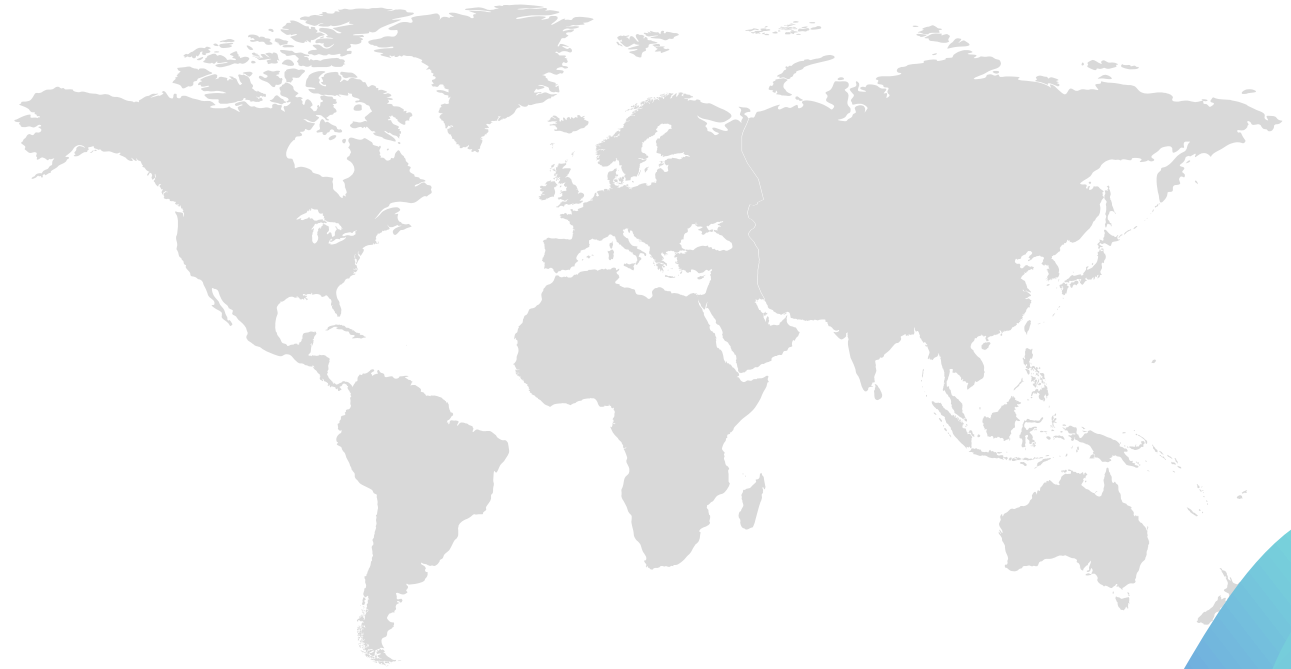
Any highly specialized company personnel

IT Personnel

Scientific Personnel

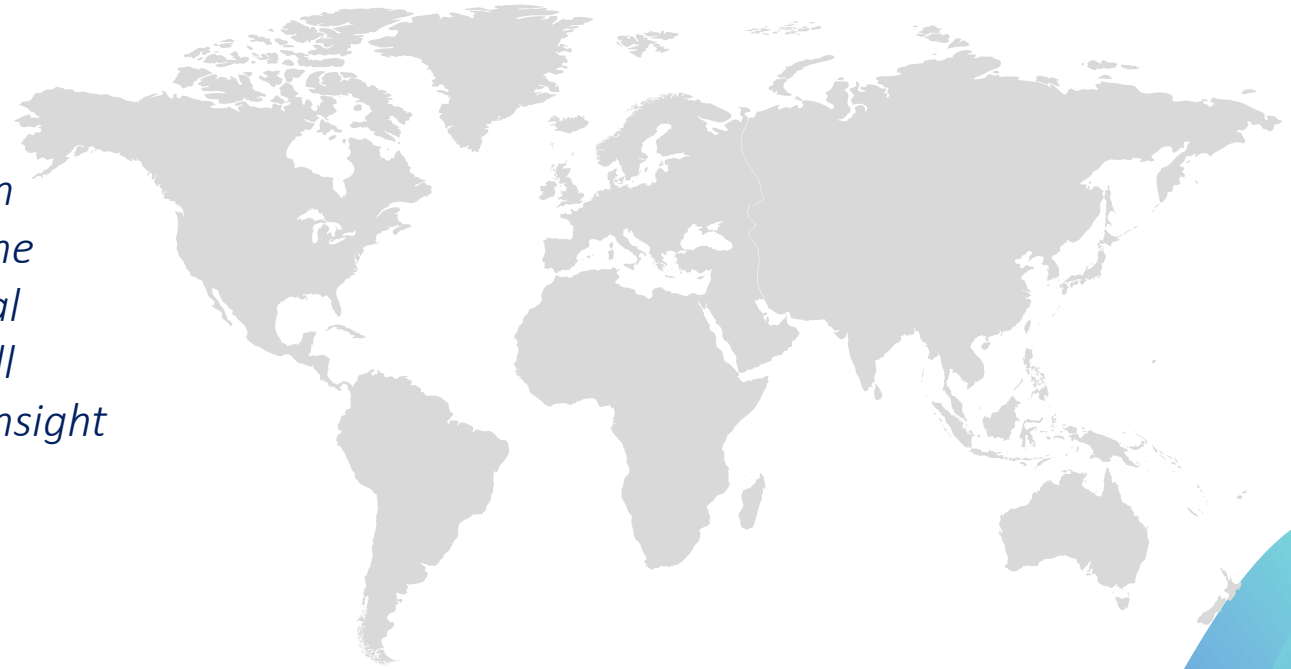
Human Resources

Any highly specialized company personnel



Why Should You Attend ?

Personnel who will benefit from this webinar include IT, scientific, human resources and even legal personnel. They will learn how to apply the best practices and principles to create Technical Documents because these practices apply to all disciplines. Join this webinar to gain valuable insight into how to create the best Technical Reports, Manuals, Guides, Handbooks, Proposals, Specifications, and even Emails.



To register please visit:

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